







# Exists to provide the best possible quantity surveying and project management services.

We do this by being pro-active in all aspects of a project in order to obtain the best value for money and optimum performance on site, to provide, a smooth & efficient project.

Our vision is to carefully consider each Client's particular needs and requirements for a truly unique service. We then **tailor this service** to either unify your different contributors or to provide a full service in order to effortlessly meet your goals.

# What we do

ADCMS specialises in providing Quantity Surveying & Project Management Services to the construction industry.

We do this by tailoring our services to meet the precise needs of the client. Working with or unifying stakeholders on large multi-million-pound contracts or by providing an overall service for smaller works, ADCMS can meet your needs.

We have expertise in estimating, cost planning, tendering, bills of quantities, specifications & schedules of rates. We also offer and provide in-depth knowledge of Design & Build, JCT and management contracts. As well as drawing review, payment & valuations, procurement services, contract administration & the role of employer's agent.

No matter the construction job, ADCMS can be your one stop, point of contact to actively manage your project from feasibility, right through to completion.

# Providing the Knowledge & Skills to make your project a Success

#### Understanding

The opportunities and challenges presented by your programme or project are unique to you. With no two projects being the same, you need the support of people who fully understand your objectives and the specific issues and risks applicable to you. Only by understanding and identifying these early on, can they be addressed before becoming a problem.

#### Partnership

In an environment with many differing demands, you need the advice of people who can work in partnership with you and all of your stakeholders.

Integrated contributors are paramount to any successful project, and at ADCMS we can integrate seamlessly into your own design team. Not already established? We are regularly engaged to manage the project, pulling all the resources together to ensure that the work doesn't lose momentum, and that quality is never compromised.

#### **Adaptability & Innovation**

Project demands are constantly evolving, and our ability to adapt to changes is essential to completing a contract successfully.

Using Innovation in a technological age means that we will always find the best ways to deliver your objectives, utilising processes or new systems to meet your goals.

"Adding measurable value & superior service to your project is our absolute priority in every aspect of what we do".





# The Expertise We Offer Our Clients

- Cost Planning & Control
- Scope of Work & Preparing Specifications
- Quantity Surveying & Pricing
- Contract Administration
- Key Performance Indicators
- Cost Analysis & Procurement
- Value Engineering & Material Approval
- Programme Management
- Brand & Concept Development

#### **Proactive Approach Right from Inception**

Early implementation of management and control procedures promotes the team's awareness to deliver within budget and to programme throughout the duration of the works.

#### **Provision of a Dedicated Team of Professionals**

We have a dedicated team of construction professionals, who are keen to bring your project to life. Whether surveying, estimating or managing the works, we have the skill & experience you need. Prided on our level of service, every project is also overseen by a company director to ensure the upmost service is provided at all times.

#### **Implementation of Robust Project Tracking**

We employ Project and Cost Managers who will work to control the programme, provide robust cost management and liaise closely with the clients where appropriate.

#### An All-Encompassing Approach to Problem Solving

We work very closely with our client's in-house teams and fully utilize our own cross service capability to provide every client's project with creative and robust solutions.

We have the experience, skill-set and resources to assist any organization in achieving their desired objectives. Our values are based on serving the client in the best way we can, through upholding trust, openness and approachability.

We strive to produce benefits from shared knowledge, reduced uncertainty and expert assistance with systems and tools that are simple to apply, yet provide valuable information and minimise the risk. As with each commission we undertake, we provide a cost-effective solution and can offer a bespoke approach to each client.

# *"The expertise we offer extends into every aspect of project delivery and cost management"*

Paul Daubeney, Director

# **Our Services**

# **First Stage Feasibility Budget**

If you are looking for an early indication of the cost of works, or simply want a preliminary budget, we can provide you with this service at a low, fixed level fee.

# **Full Quantity Surveying Service**

This includes;

- ✓ Preparation of tender documents and the Scope of Works.
- Tender analysis and production of a tender report.
- Negotiations with Contractors and agreeing appointments.
- ✓ Preparing & Issuing the Contract.

Plus, Post Contract services including site visits, agreeing contractor valuations, dealing with variations, regular cost reporting, agreement of final accounts and even claim analysis if required.

We can also provide the required cost data analysis to assist with your Capital Allowance calculations once a project is complete.

# **Contract Administration**

Where required, we can undertake the role of contract administrator, providing required skills to manage the project within the terms of the contract.

# **Architect Referrals**

Having provided our services throughout the UK we have gradually built up a list of capable Architects. Upon request we can supply you with a shortlist of Architects in your area, whom we can work with closely in delivering your project.

"ADCMS provides us with an excellent service, taking numerous different Food & Beverage projects from feasibility through to completion".

N Hewlett, KFC (GB) Ltd

ADCMS Itd will only provide details of Architects we recommend but cannot be held responsible for any services, works or correspondence between the client and Architect as they act independently of ADCMS Itd. ADCMS Itd Accepts no liability for disputes through the Architect referral service.

"ADCMS Identified issues & resolved them before they ever became a problem.

It saved me both considerable time & money".

-J Weston, Midlands Contractor

#### **Procurement Service**

We can actively manage your procurement process ensuring that spending is actively managed & the budget adhered to.

Whether tendering works, sourcing locally approved suppliers or using your own approved providers, we can manage the cost and delivery. This ensures that you always get your monies worth, no matter the size of the order.

## Stakeholder Management

ADCMS can actively manage all stakeholders providing regular updates as and when they are required, both individually and as a collective.

#### **Project Management**

If you already have your designer, quantity surveyor and contract administrator in place, we can provide you with one of our primary services, Project Management.

The control of every aspect of the work together to a uniform goal and agreed timelines, can be a challenging prospect. However, ADCMS can provide you with this service, along with reports at a frequency to suit you.

## The Full Package

This is our most popular service among individuals and companies alike, as it allows the client to engage with the work as much, or as little as they wish. At the same time, you can rest assured that you are getting value for your money, work to a strict timeline, and a high level of service.

If you call, we always answer.

# Case Study

# KFC Stevenage Drive Thru



An elaborate project involving multiple landowners, complex environmental issues prior to breaking ground, coupled with the contractual complexities of the tenant constructing the unit on behalf of the landlord. ADCMS's knowledge and problem solving were fundamental in gaining legal exchange and planning permission on this project.

The project was constructed within a busy open retail park with minimal disruption to neighbouring tenants and it was ADCMS's focused construction team management for the new prototype building, interior and kitchen designs that were instrumental in completing the project within a tight time frame, on budget and to a superior standard.

## Services provided by ADCMS Ltd

#### Quantity Surveying

- Feasibility Cost Planning
- Cost Management
- Valuations and Change Control
- Reporting & Cost Analysis
- Final Account Agreement

#### Specials Procurement

- Procurement of over 80 client direct subcontractor/suppliers
- Client Sub-Contractor Control

#### Management Services

- Environment Surveys Management
- Project Management
- Stakeholder liaison
- Programme Management
- Post completion aftercare & assistance to operations



# **Company History**

ADCMS Ltd have been going from strength to strength since their establishment in 2004 when formed by our Managing Director, Andy Davis.

From our Head office in Cheltenham, the Company offers a wide range of professional services to a broad spectrum of clients throughout the United Kingdom. We have a proven track record in providing Quantity Surveyor & Project Management services to both large retail companies as well as substantial private client works.

# **Recent Projects**











#### KFC Isle of Wight Drive Thru New Build

Completed: Jan 2019 Duration: 19 Weeks

Taco Bell Hammersmith New Build

Completed: Nov 2018 Duration: 6 Weeks

> St James's Place Fit-Out

Completed: Ongoing Duration: Ongoing

#### Taco Bell Holborn New Build

Completed: Dec 2018 Duration: 8 Weeks

#### KFC Sprowston Retail Park Drive Thru New Build

Completed: Nov 2017 Duration: 17 Weeks





#### Great Tew New Build

Completed: Dec 2017 Duration: 50 Weeks

Siddington Park Care Home New Build

Completed: Ongoing Duration: 121 Weeks

KFC Worcester Drive Thru New Build

Completed: November 2017 Duration: 16 Weeks

Project	Туре	Value
Taco Bell Croydon	New Build	£660k
Taco Bell Fulham Broadway	New Build	£650k
KFC Swansea Fforest Fach	New Build	£1.6m
KFC Aldershot, Ash Road	New Build	£1.8m
Millbrook Street, Cheltenham	New Build	£1.5m
Shipton Manor	Refurbishment	£3.0m
Stonewell Place, Edgeworth	New Build	£2.3m
Old School, Bagendon	Refurbishment	£500k
Whichford Manor, Hook Norton	New Build & Refurbishment	£3.2m
Old Bisley Road Housing Estate	New Build Groundworks	£1.6m
Lowbarrow	New Build/Refurb	£7.2m
Buttermilk Farm	New Build/Refurb	£6.5m
KFC Altrincham	New Build	£960k
KFC Bristol Eastgate Retail Park	New Build	£770k
Wick Street Farm	Refurbishment	£1.03m



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